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## Meeting Minutes

**Meeting Name:** Elkford Community Effects and Advisory Committee  
**Date:** May 25, 2020  
**Time:** 6:00 – 7:00PM  
**Location:** Skype  
**Next Meeting:** July 20, 6:00 – 7:00 PM, Skype

### Attendees:

Name	Affiliation
Nic Milligan Robert Rowe Ryan Stewart Suzanne Stier	Teck
Kathryn Kitt Kevin Atherton	Community of Elkford
Kim Bauer	DOE
Jeff Harold	RCMP
Ken Timlin	ATCO
Shawna Bryant	Elkford Chamber of Commerce

### Agenda:

Time	Item
5 Minutes	Introduction & Safety Message
10 Minutes	New Agenda Items
20 Minutes	Review of May 25 Action Items
50 Minutes	New Business <ul style="list-style-type: none"><li>• Feedback Review</li><li>• Review Indicator Dashboard</li><li>• New Agenda Items<ul style="list-style-type: none"><li>○ Kevin: “seniors helping seniors”</li></ul></li></ul>
10 Minutes	Review of Action Items
20 Minutes	Public Feedback

5 Minutes	Next Meeting: TBD
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## Meeting Minutes

### Action Items:

Item	Responsibility	Timing
Bring Lodge feedback to the committee for review	Nic/ DOE	Next meeting (recurring)
Provide update on: <ul style="list-style-type: none"> <li># of workers at the lodge and # of them working specifically on FRO AWTP</li> <li># of residence requests from non-project related workers</li> </ul>	ATCO	Next meeting (recurring)
Develop medical FAQs poster board (s) for the Lodge	Leala/Nic	December (next) meeting

### Safety Share

Nic shared that recently the sites issued a safety alert regarding hand sanitizer. Hand sanitizer is commonly used. Be aware it is flammable, an industry partner showed that he had it stored in the door of the vehicle he was using and it ignited. This caused quite a bit of damage. So be aware, especially during the summer months, don't store in your vehicle, store in a cool location.

### New Agenda Items

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### Review of January 20<sup>th</sup> Action Items

No concerns regarding the January 20<sup>th</sup> minutes were raised.

**Decision:** January 20<sup>th</sup> meeting minutes were accepted by the committee.

### Lodge Feedback:

Update on workers at the lodge:

- The Lodge is currently operating at 50% occupancy to promote physical distancing.
- The maximum occupancy right now is 220 of 464 rooms
- The number of workers for FRO WATF is 180-205, the remaining 20 – 25 rooms are reserved for Castle project. Their numbers are low right now, 5-10 tops.
- Only 2 projects are being accommodated there right now.
- Things have been on the slow side since COVID-19 started.
- Precautions being taken during COVID-19:
  - Dining room is closed
  - All meals are take out
  - Line up is 6 ft apart to get take out meal style
  - Recreation spaces are closed
  - Check in/out and dining room is all single direction

- Limited residency to reduce eh usage of bathrooms, 1 person per bathroom
- Temperature screening 24/7
- People have to file a declaration when they come in using provincial guidelines
- If someone has symptoms they would be isolated, so far no one has had COVID-19 symptoms
- Report to IHA for everyday submitted once a week
- No hand contact with any produce
- Enforce social distancing
- 60 hand sanitizerstations on the premises
- Masks are also worn

A question was asked to find out if the Lodge had undergone an inspection, it did, IHA and WSBC were both very pleased with the measures in place.

#### Medical Poster Board

Leala and Nic never did get to it due to current events.

#### Feedback Review

Nic mention that recently there was a concern raised regarding an article in the media – Globe & Mail. The information was false, IHA and WSBC conducted an on-site audit, the audits confirmed we are putting the right measures in place. We are happy to report there were no cases to report at the Lodge or on the mine sites.

Nic mentioned people may have heard about an incident where an altercation between contractor employees took place and that one of the participants was taken to the hospital. There is confusion about how he got back to the lodge from there. However, to clarify, he is no longer on site. Didn't involve people in the community. Anyone involved no longer resides at the lodge.

#### Ideas for Community Event

A discussion took place regarding some ideas, due to cost reduction plans, we are not in a position to host a BBQ this year. Some of the ideas included: 1) a drive through theme coffee/doughnuts where people can drive up and ask any questions they may; 2) have; a drive in movie, although this one might get some push back from the provincial government; 3) use the Lodge's greenhouse project to give back to the community; 4) a community party on live feed.

Nic mentioned that early on we received requests from the Crowsnest Pass food bank due to a shortage of food so they reached out to us and we reached out to Ken and Ryan who were able to help out.

#### Seniors Helping Seniors

A discussion was held regarding the implications of allergies of COVID-19 deaths as a result of the delivery. The team is still interested in doing it. Before the pandemic the Lodge had reached out to the Lions to see if we could get their support but due to current circumstances Ken hasn't followed up. Maybe post COVID-19 instead of delivery system, we could have them in the dining room as there is only a handful of people. The committee agreed to re-visit post COVID-1.

**No action items.**

Jeff Harrold, RCMP, mentioned that prior to COVID-19 they had seen a spike in situations around the community (drugs/assaults). Not going to put it on the lodge but since the COVID-19 their calls are down about 60%. Something he'd like us to keep in mind as things re-open. The spike was strictly in Elkford. This is likely due to an addition of 400 young well paid people moving in. It was suggested that something could be posted in the lodge as a word of caution to the residents.

Next Meeting Date: July 20, 2020- Nic will not be there as he is retiring on July 2<sup>nd</sup>.

**Public Feedback**

There was nothing brought up.

**Miscellaneous**

- Nothing raised

**Summary of Decisions**

- January 20<sup>th</sup> meeting minutes were accepted by the committee

**Next Meeting:**

- July 20<sup>th</sup>, 6pm, Skype