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Meeting Minutes

Meeting Name: Elkford Community Effects and Advisory Committee
Date: July 20, 2020
Time: 6:00 – 7:00 PM
Location: Skype
Next Meeting: September 21, 6:00 – 7:00 PM, Skype

Attendees:

Name	Affiliation
Robert Rowe Ryan Stewart Suzanne Stier	Teck
Kathryn Kitt Kevin Atherton Lori Lemke	Community of Elkford

Agenda:

Time	Item
5 Minutes	Introduction & Safety Message
10 Minutes	New Agenda Items
20 Minutes	Review of May 25 Action Items
50 Minutes	New Business <ul style="list-style-type: none">• Feedback Review• New Agenda Items
10 Minutes	Review of Action Items
20 Minutes	Public Feedback
5 Minutes	Next Meeting: TBD

Meeting Minutes

Action Items:

Item	Responsibility	Timing
Bring Lodge feedback to the committee for review	Nic/ DOE	Next meeting (recurring)
Provide update on: <ul style="list-style-type: none"> • # of workers at the lodge and # of them working specifically on FRO AWTP • # of residence requests from non-project related workers 	ATCO	Next meeting (recurring)

Safety Share

Ryan share that CRC, our new building, needed to build a walkway to OHS located next door out of wood and steel grating. The team took a safety stand down and came up with a way to mitigate a 5-inch lift, proud of everyone in the group in coming up with a solution and looks great.

New Agenda Items

- **Kathryn Kitt, chair position for discussion**

Review of January 20th Action Items

There were no action items

Decision: May 25, 2020 meeting minutes were accepted by the committee.

Lodge Feedback:

Update on workers at the lodge:

- The Lodge is currently operating at 50% occupancy to promote physical distancing.
- The maximum occupancy right now is 220 of 464 rooms, 188 to AWTF at FRO and 20-25 are for the Castle project also at FRO the remaining rooms are for staff
- We get a lot of inquiries but we wait list them
- Ensure social distancing and traceability
- Everyone appears in good spirits
- Smoking areas has been expanded to provide room for social distancing.
- Precautions being taken during COVID-19:
 - Dining room is closed
 - All meals are takeout and bag lunches are provided
 - Lineup is 6 ft apart to get take out meal style
 - Recreation spaces are closed
 - Boot room cleaned daily
 - Check in/out at front desk is single direction with sufficient space between the in/out

lane

- Temperature screening 24/7 at front desk, thermal screening system, no positive results yet, no high temps, if someone was high they would be taken aside for interview
- Sneeze guards have been installed to ensure no transmission
- People have to file a declaration when they come in using provincial guidelines
- If someone has symptoms they would be isolated, so far no one has had COVID-19 symptoms
- Report to IHA for everyday submitted once a week
- No hand contact with any produce
- Enforce social distancing
- Rooms are sanitized and product is also provided to residents in case they want to do their own
- Received 2 provincial orders, one from the health inspector and the other from WSBC, both were happy
- Have used 120 liters of hand sanitizer per week
- Using ozonated water for floors and walls
- Parking lot maintenance is going well
- Well established trees between lodge and the highway

Ideas for Community Event

Hoping to do a drive through coffee and donuts in September provided we have approval from Interior Health. We would serve homemade donuts from the lodge with coffee and provide an informational hand out.

- Lori Lemke suggested we buy the coffee from Rooftop Roasters in Fernie, help out the local economy

Ryan mentioned the growing produce at the lodge and would like to donate to the local food banks, Lori will check with the Elkford food bank and let them know.

Seniors Helping Seniors

Kevin had nothing to report. Ryan mentioned to let them know if they need anything from the lodge.

No action items.

Ryan mentioned that PPE supplies are sufficient he sits on a group - pandemic response team with Teck, we are in a good position, no shortage, no surplus, no issues with supply.

Next Meeting Date: September 21, 2020 by Skype

Public Feedback

There was nothing brought up.

Miscellaneous

- Nothing raised

