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| TECK COAL ELK VALLEY COMMUNITIES OF INTEREST ADVISORY PANEL | |
| MEETING MINUTES | |
| Version #: 1.1 | Issue Date: May 31, 2012 |

| Minutes of Meeting | | |
|---|-----------------------------|----------------------|
| Location: Teck Sparwood Office Conference Room | Date: March 28, 2012 | Time: 9am-3pm |
| Purpose: Kickoff meeting of newly formed panel | | |
| Attendees: See attached | | |

Meeting commenced at 9:15 am (delays on highway)

Members were welcomed and a safety message provided by Nic Milligan. The agenda was reviewed. There were no changes or additions from the Communities of Interest panel members but Nic Milligan added the background of Teck Coal as an item prior to sustainability goals. Those present introduced themselves and who they were representing.

Discussion

Who is Teck?

Nic Milligan gave a brief PowerPoint presentation and overview of Teck and in particular, the Coal Business Unit. Nic suggested a future meeting be held at one of the coal operations sites and include a tour. This will provide the members an idea of the scale of the operations and what is being done to mitigate the impacts they have on wildlife, for example. A dynamic discussion with many Q's and A's ensued from the presentation, with retention of employees, hiring locally, employees' places of residence, and transportation strategy and being key topics.

| Action Items | Who | When |
|--|------------|-------------|
| Arrange to hold a future meeting at a mine site and include a tour | Sharon | June 2012 |
| Verify whether or not Teck purchased land in Galloway | Nic | mid April |
| Find out estimated number of future hiring | Sharon | mid April |
| Find out Teck's percentage of contribution to the GDP | Nic | mid April |
| Compile breakdown of employees' communities of residence | Sharon | mid April |

Teck Sustainability Goals and Towards Sustainable Mining Initiative

Nic outlined Teck's sustainability goals for the six key focus areas and briefly described the SMART (Social Management and Responsibility at Teck) Toolkit. Members were provided with Teck's sustainability z-card and the 2010 Sustainability Review. The background regarding the Mining Association of Canada's (MAC's) Towards Sustainable Mining (TSM) initiative was summarized for the group. Nic explained.

| Action Item | Who | When |
|---|------------|-------------|
| Send a copy of <i>TSM 101: a Primer</i> to members | Sharon | mid April |
| Research the existence of other COI Advisory Panels across Canada | Sharon | mid April |

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Gaps in Representation of Membership

The members present were asked to consider where there might be gaps in the communities of interest represented. It was felt that there should be someone to represent: early childhood development workers, women’s resources, health care, public safety, and the College of the Rockies.

| Action Item | Who | When |
|---|-----|-----------|
| Members to submit their suggestions for additional COI reps | All | end April |

Draft Terms of Reference

A discussion was held regarding the draft terms of reference. Some changes were suggested and accepted. A dialogue surrounding the consensus decision-making process of the committee led Norm Fraser to offer to forward a copy of one that he has from another committee, to this committee for review. It was decided that after Sharon makes the changes in the draft, it will be sent to members for their input and returned to Sharon for compilation.

| Action Items | Who | When |
|--|-------------|-----------|
| Send a copy of consensus decision-making process to Sharon | Norm Fraser | mid April |
| Send a copy of consensus decision-making to members | Sharon | mid April |
| Send a copy of revised draft Terms of Reference to members | Sharon | mid April |

Election of Officers

Lois Halko was nominated for and elected to the position of Chair.
 Rosemary Phillips was nominated for and elected to the position of Vice-Chair.
 Ben Voysey was nominated for and elected to the position of Youth Vice-Chair.
 Sharon Strom was nominated for and elected to the position of Secretary.
 No other nominations were on the table.

| Action Items | Who | When |
|---|-------------|------|
| A meeting of the officers will be arranged to discuss the next agenda and create a draft vision and goals | Lois/Sharon | TBD |

Draft Feedback Mechanism Process Review

Sharon Strom discussed the draft Feedback Mechanism Process with the members. Some changes to placement of the feedback submission boxes were suggested and accepted and additional means of communicating with the Feedback Coordinator and the feedback provider were discussed. During this discussion, it was noted by a panel member that the main reception phone line to the Sparwood Office is not functioning. Sharon agreed to investigate. The group was asked if they needed to see the revisions made to the process description before launching to the site managers and the public. They do not.

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| Action Items | Who | When |
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| Make changes to process to reflect suggestions from panel members | Sharon | mid April |
| Follow up with Teck Service Desk re: a toll-free number for feedback | Sharon | March 29 |
| Begin campaign to inform managers and public about the process | Sharon | end April |
| Submit a service request to the Teck Service Desk to have Sparwood Office main reception phone line brought back to functionality | Sharon | end April |

Wrap Up and Next Steps

Dean McKerracher raised the issue of paramedic availability in Elk Valley communities and he agreed to send the letter, the District of Elkford had sent to Fording River and Greenhills Operations, to Nic. Nic will verify if there is any role that Teck could play in this.

Some future agenda items, to better inform the committee, were suggested throughout the meeting. They include a coal site tour, a presentation from Teck’s selenium management team, a presentation from a representative of MAC regarding TSM, and a presentation from a member of the Ktunaxa Nation regarding its culture.

| Action Items | Who | When |
|---|--------|-----------|
| Forward letter District of Elkford sent to FRO and GHO re: paramedics to Nic | Dean M | mid April |
| Follow up with Elk Valley coal sites regarding the role Teck may be able to play to alleviate concerns about lack of paramedic availability | Nic | end April |
| Several potential dates for next meeting will be sent via Survey Monkey | Sharon | end April |
| Consideration to be given to which subcommittees should be formed to allow the main committee to remain manageable | All | end April |
| Consideration to be given to future agenda items | All | end April |
| An expense submission sheet to be created for members to submit to Teck | Sharon | mid April |

Meeting ended at 2:35 pm

TECK COAL ELK VALLEY COMMUNITIES OF INTEREST ADVISORY PANEL

MARCH 28, 2012 ATTENDANCE LIST

| Name | Representing | Phone #1 | Phone #2 |
|-------------------------|----------------------------|-----------------|-----------------|
| Anonson, Terry | Metis Nation BC | 250-910-0673 | 250-865-2401 |
| Baher, Daniel | Youth - CCHS | 403-562-7258 | |
| Brennan, Casey | Wildsight | 250-423-2603 | 250-423-0402 |
| Chechotko, Matthew | Youth - SSS | 250-425-2341 | 250-425-6666 |
| Fisher, Nicole | Youth - ESS | 250-865-7466 | |
| Fraser, Norm | Business -Nupqu Devel Corp | 250-423-9101 | |
| Friesen, Deborah | Senior Housing | 250-425-2292 | 250-425-9059 |
| Galloway, Gordon | Motorized Recreation | 250-865-2674 | |
| Giuliano, Mayor Mary | City of Fernie | 250-423-4009 | 250-423-2233 |
| Halko, Mayor Lois | District of Sparwood | 250-425-7256 | 250-425-6271 |
| Howse, Simon | Business-Parastone & CHBA | 250-423-8674 | 250-423-4136 |
| Kellington, Fran | Education - SSS | 250-425-6666 | |
| McKerracher, Mayor Dean | District of Elkford | 250-910-4000 | 250-865-4000 |
| Mercereau, Bunny | Senior Society | 250-425-7009 | 250-425-5851 |
| Milligan, Nic | Teck Community Affairs | 250-425-3335 | 250-433-1210 |
| Phillips, Rosemary | Ktunaxa Nation | 250-489-2464 | 250-919-4618 |
| Podrasky, Kevin | Teck Environment | 250-425-3169 | |
| Regular, Keith | Education - ESS | 250-865-4674 | 250-865-2035 |
| Sosnowski, Mike | Regional District E. K. | 250-423-1029 | |
| Strom, Sharon | Teck Community Affairs | 250-425-3343 | 250-433-1096 |
| Sugden, Sindella | Youth - TFA | 250-425-0674 | 250-910-0325 |
| Tobin, Troy | Teck Human Resources | 250-425-8165 | |
| Voysey, Ben | Youth - FSS | 250-423-4883 | 250-278-0725 |
| Walker, Lee-Anne | Elk River Alliance | 250-423-3322 | 250-423-1682 |
| Wedderburn, Shelley | Michel Creek Residents | 250-425-6642 | 250-425-3761 |

Unable to attend:

| Name | Representing | Phone #1 | Phone #2 |
|---------------------|---------------------|-----------------|-----------------|
| Beranek, Dave | Guide Outfitters | 250-425-0711 | |
| Decoux, Mayor Bruce | Municipality of CNP | 403-562-7743 | |
| Kennedy, Christine | Industry - Canfor | 604-661-5225 | |
| Marasco, Kevin | Hunters and Fishers | 250-423-3495 | |
| Posnikoff, Rick | Industry - CP Rail | 250-828-7053 | |

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| Arrange to hold a future meeting at a mine site and include a tour <ul style="list-style-type: none"> • Arranged for June 13, 2012 at 12:30 pm | Sharon | June 2012 ✓ |
| Verify whether or not Teck purchased land in Galloway <ul style="list-style-type: none"> • Nic to provide answer | Nic | mid April ? |
| Find out estimated number of future hiring <ul style="list-style-type: none"> • 900 over next 3 years | Sharon | mid April ✓ |
| Find out Teck's percentage of contribution to the GDP <ul style="list-style-type: none"> • Nic to provide answer | Nic | mid April ? |
| Compile breakdown of employees' communities of residence <ul style="list-style-type: none"> • Of 3525: 13% CNP, 15% Fernie, 21% in each of Sparwood and Elkford, 30% in other communities including Elko, Jaffray, Cranbrook, Lundbreck, Pincher Creek and Lethbridge | Sharon | mid April ✓ |
| Send a copy of <i>TSM 101: a Primer</i> to members <ul style="list-style-type: none"> • Sent with minutes | Sharon | mid April ✓ |
| Research the existence of other COI Advisory Panels across Canada <ul style="list-style-type: none"> • Sent with minutes: Holcim Canada | Sharon | mid April ✓ |
| Members to submit their suggestions for additional COI reps <ul style="list-style-type: none"> • A handful of suggestions submitted | All | end April ✓ |
| Send a copy of consensus decision-making process to Sharon <ul style="list-style-type: none"> • Norm sent shortly after Mar. 28th meeting | Norm F. | mid April ✓ |
| Send a copy of consensus decision-making to members <ul style="list-style-type: none"> • Sent with minutes | Sharon | mid April ✓ |
| A meeting of the officers will be arranged to discuss the next agenda and create a draft vision and goals <ul style="list-style-type: none"> • Lois and Sharon met to formulate ideas. Lois recommended Bob Johnstone who then facilitated a session with Lois, Ben and Sharon to devise draft foundation statements and ToR (May 9) | Lois/Sharon | TBD ✓ |
| Make changes to (Feedback Mechanism) process to reflect suggestions from panel members <ul style="list-style-type: none"> • This was done soon after the March 28th meeting | Sharon | mid April ✓ |
| Follow up with Teck Service Desk re: a toll-free number for feedback <ul style="list-style-type: none"> • Toll-free number is: 1-855-806-6854 | Sharon | March 29 ✓ |
| Begin campaign to inform managers and public about the process <ul style="list-style-type: none"> • Not done – will push for end of June | Sharon | end April X |

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| Submit a service request to the Teck Service Desk to have Sparwood Office main reception phone line brought back to functionality | Sharon | end April |
| <ul style="list-style-type: none"> • Problem has been corrected | | ✓ |
| Forward letter District of Elkford sent to FRO and GHO re: paramedics to Nic | Dean M | mid April |
| <ul style="list-style-type: none"> • Dean to provide answer | | ? |
| Follow up with Elk Valley coal sites regarding the role Teck may be able to play to alleviate concerns about lack of paramedic availability | Nic | end April |
| <ul style="list-style-type: none"> • Nic to provide answer | | ? |
| Several potential dates for next meeting will be sent via Survey Monkey | Sharon | end April |
| <ul style="list-style-type: none"> • Option of 2 days with either morning or afternoon of each: majority choose June 13th a.m. | | ✓ |
| Consideration to be given to which subcommittees should be formed to allow the main committee to remain manageable | All | end April |
| <ul style="list-style-type: none"> • Some input provided by panel members | | ✓ |
| Consideration to be given to future agenda items | All | end April |
| <ul style="list-style-type: none"> • Agenda developed from facilitated session with Bob Johnstone | | ✓ |
| An expense submission sheet to be created for members to submit to Teck | Sharon | mid April |
| <ul style="list-style-type: none"> • First version sent to panel members – revised to include mailing address | | ✓ |