

<b>Minutes of Meeting</b>		
<b>Location:</b> Fernie College of the Rockies	<b>Date:</b> March 2, 2016	<b>Time:</b> 9:00 – 11:30 a.m.
<b>Purpose:</b> Steering Committee Meeting 2016 Q1	<b>Version:</b> Final	
<b>Attendees:</b> See attached	<b>Issue date:</b> March 2, 2016	

Meeting commenced at 9:05 a.m.

### **Welcome, Housekeeping, Safety Share**

Simon welcomed everyone to the meeting followed by Anita provided information regarding exits and restrooms.

Sharon took a moment to note that there was a new face in the crowd. As Liam will be graduating this year, there will be a need for a new Youth representative on the Steering Committee (SC). Andrew Craig expressed interest through his dad, Lorne Craig, who used to be on the SC. Andrew told the group a little about himself. He is a Grade 10 student at The Fernie Academy who lives in Fernie. He enjoys school sports and is looking forward to finding out what the Committee is all about.

Sharon borrowed and shared a safety message she had heard the day before. With the weather being so mild during the day and surfaces being wet from either rain or snow melt, one needs to take extra caution in the mornings as the temperatures still dip below freezing at night. It was suggested that ice-melt salt isn't always the most effective prevention of slips and falls. There are times when gravel should be used on icy surfaces. Sharon told of a video clip from a friend in Elkford who recorded the school bus sliding down the hill, unable to stop where the children were waiting to be picked up. The video showed the children walking alongside the bus waiting for it to stop. It would have been safer for the children to stay put then walk to the bus once it stopped. There was a risk of someone slipping and getting hurt and possibly falling under the bus.

### **Review of Agenda**

Two items were added to the agenda:

- 4.7 Update from Gordon Galloway –Teck and Elkford ATV Club discussions
- 4.9 Update from Lee-Anne Walker regarding Teck's International Communities of Interest Advisory Panel of which she is a member.

### **Objectives Update**

Childcare – Sharon told the committee that some of the Elk Valley Child Care Advisory Initiative SC and Task Force members attended a workshop led by Brad Cromey, who works for Teck at Line Creek Operations. Brad, whose wife Tiffany is on the SC, shared his project management skills to assist with the success of the group moving forward. In the end, it was decided that Sharon would make a first attempt at draft Project Charter for review and feedback. Anita, who attended the workshop, said it was very good but a bit overwhelming. Anita added that the College of the Rockies' new Strategic Initiative contains the commitment to support childcare in the Elk Valley and other outlying communities.

High School Graduation and Local Employment – Lee-Anne noted that employers should develop appropriate messaging regarding opportunities at their business. The ranges of careers available and the skills and abilities they require and why they are required should be outlined to foster appropriate expectations. Students should know, for example, that Teck not only has truck driving jobs, but also work in human resources and environmental roles and what the minimum requirements are for each. Further discussion led to the agreement that a task force to explore this should be formed and will include Sharon, Andrew and a Teck human resources representative and representatives from other area businesses.

Healthcare – Sharon told the group that Janice asked to be on the agenda at the next Partners meeting to share facts and statistics on health care services in the Elk Valley, particularly for Elkford and Sparwood.

Following a previous meeting and discussion on homelessness, Janice forwarded documents to Sharon regarding the Cranbrook homeless project. Janice explained that the key to the project was coordinated access and assessment to ensure that limited resources target those most in need. She directed the members to look up SPDAT (Service Prioritization Decision Assistance Tool) on the internet for more information on the assessment process used. Sharon will forward Janice's emailing containing the documents to the SC members. Anita said she recently heard a report on the radio about Medicine Hat having solved its homeless issue.

Janice advised that the CEO of Interior Health was coming to the Elk Valley next week and will be meeting with staff in Elkford, Sparwood and Fernie. The CEO, Chris Mazurkewich was appointed to his position in late 2015 following several years as COO for Alberta Health Services. Prior to that he was COO for Interior Health from 2002 to 2009. Simon asked how we can ensure he meets the right people while in the Elk Valley. Janice confirmed Mr. Mazurkewich will be meeting with a key stakeholder, Shirley Mercier. Sharon asked if there was anything the committee can do to show its support for health services in the area. Janice said she will try to arrange a time for Simon and Sharon to meet with the CEO.

Anita passed around an article from the Fernie Free Press written by Mayor Giuliano about the surgeon recruitment efforts being undertaken in the Elk Valley with Dr. Nally's retirement pending. In the article, she stated that each of Sparwood and Elkford committed \$10,000 along with Fernie and RDEK Area A. There was question as to whether Sparwood and Elkford really committed the amount because at the Partners meeting in December, it was said that Elkford suggested other options be explored before committing money. Mayor McDougall noted that his Council agreed that a surgeon is very important to the Elk Valley but there was concern about municipalities taking on the Provincial government's responsibilities. Sharon was going to confirm the status of the commitments.

Post-secondary Education – Simon was pleased to say that his last meeting with post-secondary institution reps went well and there is a lease in hand. He should have more information in two weeks. For Andrew's benefit, Simon explained that he has been working on increasing post-secondary education opportunities in the area for the past four years. Two options are: 1) for the College of the Rockies (COTR) in Fernie to improve its facility and increase course options, 2) to bring other education providers into the area. He is close to finalizing an agreement which will have another institution offer some short courses which should be available in the summer of 2017. This can possibly lead to other opportunities being made available.

Anita said that, in order for COTR to invest in a new facility, a sound business case will have to be made to the President, David Walls. The existing programming won't support a new college. The cost to run

the old versus a new college will have to be clear. There is government funding available for renovations. Unfortunately, a new building is no longer in the strategic plans. When previously considering a new building, COTR had identified 5 sites in Fernie that were suitable, with preference given to the Dicken site. By the pool would be very good but the spot is apparently slated for a new arena or dog park.

Highway Safety/Fatigue and Driving – Scott did not have much to report. Sharon noted that there was a group of businesses in the area, Teck included, which is forming to educate employees and the public about road safety. They are considering the development of a safety video. The Communities team feel that this is something which should be led by the COI Advisory Initiative SC Task Force but, for now, Sharon had asked that Scott be invited to attend a meeting.

## **New Business**

Healthcare Task Force – Sharon will work on forming a Healthcare task force.

High School to Work Task Force - Discussed above. A task force will be formed and will include Andrew, Sharon, a Teck human resources representative and representatives from other area businesses.

Next Blog – Scott will write a blog around community safety. From a previous action item which was not completed, Simon and Sharon will write a blog about the importance of enhancing post-secondary education in the Elk Valley. One blog will be posted in Q1 and the other in Q2.

Union/HR Steering Committee Rep – at a previous meeting, adding a union rep to the Committee was agreed upon because some of the discussions revolved around such things that are in collective agreements. In the meantime, Amy Mac Con, Superintendent HR at Elkview, mentioned to Sharon that she would like to become more familiar with the work the Communities department does. When asked if she would consider sitting on the SC as a labour relations expert, she said yes. There was some discussion as to whether or not having human resource personnel rather than a union member be part of the committee would meet the intentions of the suggestion in the first place. Since each of Teck's union's agreements is different, having a human resources specialist such as Amy would be better. In addition, Amy would be a good representative on the Post-High School Employment Task Force. It was agreed that an offer will be made to Amy to represent human resources and labour on the Committee.

Teck Feedback Received – Sharon, as per Teck's feedback mechanism process, shared feedback received since the last meeting that would be regarded a Level 3 or Level 4. Level 3 are issues, concerns or grievances that are relatively minor but repeatedly an ongoing or significant issue or concern. These are normally not a breach of the law or a company policy. Level 4 grievances are major allegations regarding company policy, procedure or practice of a breach of the law.

The only feedback to provide was a Level 3 concern. A resident of Wasa was concerned about what she perceived to be overloaded and dusty coal cars travelling through the community. She is concerned particularly because she has COPD. This issue started a week or so earlier and she document times and engine numbers of offending sets. She noted that there was a similar situation a number of years ago and after she called about it, it was corrected. She expressed a bit of frustration that she had a hard time reaching someone who would look into it. Sharon clarified that it may be a CPR issue but regardless, she would get the message to the correct person and have someone contact her. Sharon followed up to ensure her concerns had been addressed. Lee-Anne Walker expressed that it was great that Teck considers people's concerns and works with them to alleviate them.

Teck Announcements/News Releases – Sharon provided a summary of the following Teck news releases:

- September 10, 2015 – Teck Named to Dow Jones Sustainability World Index
- December 16, 2015 – Line Creek Operations Receives TSM Leadership Award
- January 21, 2016 – Teck Named to the Global 100 Most Sustainable Corporations List
- February 17, 2016 – First Elk Valley Water Treatment Facility Begins Full Operations
- February 23, 2016 – Changes in Senior Management
- February 29, 2016 – Teck Trail Operations Assessed Penalty

Teck and Elkford ATV Club Discussions – Gordon, who was unable to attend the meeting, advised Sharon earlier that he and another representative of the Elkford ATV Club have been in discussion with Nic Milligan, Manager Community and Aboriginal Affairs with Teck and Sean Beswick, Senior Coordinator Environment at Greenhills Operations. The ATV Club is looking to regain access through Greenhills property, possibly around the train track and loadout facilities.

Teck International Communities of Interest Advisory Panel – Lee-Anne said she had been invited to be a participant on Teck’s sustainability team’s International Communities of Interest Advisory Panel. The meetings are in person or by conference call and included interpreters. Participants included First Nations, Investors, government reps, academia reps and more. Teck’s 2014 Sustainability Report was reviewed to determine what worked well, what was missing and if improvements can be made. As Teck is working on its 2015 Sustainability Report, they were asked to consider current and emerging sustainability matters on topics such as Human Rights, carbon footprints, supply chain, Indigenous rights to name a few. Lee-Anne noted that it was a transparent opportunity to talk openly with Teck being very receptive. One item that arose from the January 27, 2016 meeting was fatigue and the effect shift work has. This ties in with discussions the SC has had about fatigue and driving safety.

### **Round Table**

Andrew – stated that he has a much better understanding of what the meetings will be like going forward. He never expected there to be so many topics covered and is a bit overwhelmed.

Anita – said the topics of discussion today were very good and she had nothing to add.

Scott – announced that the Elk Valley South Country (EVSC) Emergency Program committee is organizing ElkEx 2016 which will be held in the fall. This will be a mock disaster exercise and will likely be a hazardous material spill at Olsen Crossing. The committee will be looking for volunteers to assist with the project.

Janice – appreciated the good dialogue and had nothing to add.

Lee-Anne – is more appreciative of the diversity of the COIs Teck engages with after participating in the larger COI Advisory Panel. She wondered why there wasn’t a First Nations rep on the SC. Sharon reminded her that Rosemary Phillips with Ktunaxa Nation Council (KNC) was on the committee but withdrew her presence as long as Teck and the KNC were in the middle of impact management benefit negotiations. She said she expects there to be a rep in the near future as negotiations are winding down.

Simon – was pleased to say that he is getting thanks for the efforts of the Advisory Initiative participants. Word of what the group is doing is getting out there.

Sharon – told the group that she is the industry rep and Chair of the Elk Valley Economic Initiative which will be hosting a huge economic development event in June, hoping to encourage new business and/or expansion of existing businesses. She asked for those present to give some consideration to what business needs and opportunities exist in the Elk Valley.

### Closing Remarks

Simon thanked everyone for their attendance and participation and closed the meeting around 10:45

### Next Meetings:

Partners – Late June 2016  
Steering Committee – Mid June 2016

### Action Items

Action Items	Who	Deadline
<b>OLD</b>		
Add Wall of Wins to COI Advisory Initiative website <i>Discussed with Claris Media but nothing provided yet</i>	SS	<del>Before year end</del> End of April 2016
Write article/blog about benefits of new college to Elk Valley <i>Not started – prepare for Q2</i>	SH/SS	<del>Before year end</del> End of June (after Scott's)
Discuss updating housing assessment for City of Fernie	SH	<del>Before year end</del> TBD
<b>NEW</b>		
Draft Project Charter for EVCCA	SS	End of March 2016
Form Post-High School Employment Task Force	SS	End of April 2016
Form Healthcare Task Force	SS	End of April 2016
Set up meeting with CEO of Interior Health	JT	ASAP
Clarify Elkford's and Sparwood's contribution to surgeon recruitment.	SS	ASAP
Connect Scott with Karin Greenlees regarding Safer Highways project	SS	ASAP
Q1 2016 blog	SR	End of March
Invite Amy Mac Con to join steering committee	SS	ASAP
Find out what Teck's courthouse appearance in January was about and whether or not it was issued a continuance	SS	ASAP

### Attendance

Name	Representing	Role	
Craig, Andrew	Youth/Fernie		
Howse, Simon	Business & CHBA / Fernie	Chair	
Palmer, Anita	Education/RDEKA	Vice Chair	
Robinson, Scott	Community Safety/Fernie		
Strom, Sharon	Teck / Communities	Secretary	
Talarico, Janice	Healthcare/Sparwood		
Walker, Lee-Anne	ENGOS/Fernie		

**Unable to attend:**

	<b>Representing</b>	<b>Role</b>	
Anonson, Terry	Metis Nation/Elkford		
Arbuckle, Liam	Youth/Crowsnest Pass		
Bauer, Kim	Social Services/Elkford		
Drain, Joanne	Seniors/Crowsnest Pass		
Galloway, Gordon	Motorized Recreation/Elkford		
Halko, Lois	Municipal Government/Sparwood		
Wedderburn, Shelley	Michel Crk Rd Residents/Sparwood		